



Topic: **Authority Board Agenda Item 4-2**

2018 Aug 20

Subject: **Payment of Claims**

Requested Action:

Consider approval of the July 2018 Payment of Claims as presented in Attachment 4-2A.

Detailed Description/Background:

Attachments A incorporates invoices received by the Sites Project Authority through August 6, 2018.

Attachment B summarizes how actual costs are allocated between Authority and Reservoir Committee

Attachment C summarizes consultant budgets and status based on invoiced amounts for the primary professional services contracts.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$507,043.70 with \$26,795.48 of costs being assigned to the Authority and \$480,248.22 assigned to the Reservoir Committee.

Staff Contact:

Joe Trapasso

Attachments:

Attachment A: July 2018 Payment of Claims

Attachment B: July 2018 Monthly Invoice Summary and Cost Allocation

Attachment C: Consultant Budget Review by Task

**WARRANTS DRAWN AGAINST
Sites Project Authority
August 20, 2018**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
1570	08/13/2018	AECOM Inc	Engineering Tech	52,221.42
1571	08/13/2018	CH2M	Environmental Project Operations	51,239.36
1572	08/13/2018	Fechter & Company CPA	Financial Auditing	3,528.00
1573	08/13/2018	ICF Jones & Stokes Inc.	EPP Manager & Biological Services	111,685.55
1574	08/13/2018	J.C. Watson, Inc.	GM Services	33,891.10
1575	08/13/2018	JB Comm, Inc.	Outreach/Engage	18,438.40
1576	08/13/2018	K-Coe-Isom	Accounting	2,005.05
1577	08/13/2018	Larsen Wurzel & Associates	Cost Development Model	10,167.91
1578	08/13/2018	M.R. Cleaning Services	Office Cleaning	200.00
1579	08/13/2018	Maximum Pest Control	Pest Control	195.00
1580	08/13/2018	Montague DeRose & Associates LLC	Municipal Advisor	108,101.82
1581	08/13/2018	Rush Personnel Services, Inc	Kim Davis/Yolanda Tirado Services	5,064.16
1582	08/13/2018	Spesert Consulting	Bus/Comm Manager	17,180.19
1583	08/13/2018	Stradling Yocca Carlson & Rauth	Bond Council	49,408.00
1584	08/13/2018	Trapasso Consulting Services	Pgm Ops Manager	28,562.11
1585	08/13/2018	U.S. Bank	Misc Expenses	720.88
1586	08/13/2018	Young Wooldridge LLP	Legal Counsel	14,434.75
			Total Amount	<u>507,043.70</u>

THE FOREGOING CLAIM, NUMBERED 1570-1586, ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Westside Water District
Colusa County Water District	Placer County Water Agency/City of Roseville
County of Glenn	Western Canal Water District
Glenn-Colusa Irrigation District	Reclamation District No. 108
Maxwell Irrigation District	Proberta Water District
Orland Artois Water District	Tehama Colusa Canal Authority
Sacramento County Water Agency/City of Sacramento	

Topic: **Program Operations – Finance****August 12, 2018**Subject: **Consultant/Vendor Invoices Received for August 2018 Authority Board and Reservoir Committee Monthly Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following lists the consultant and vendor invoices that were received and reviewed for inclusion into the Payment of Claims for the Authority Board and Reservoir Committee consideration at their August 2018 monthly meetings.

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
KMS	Adept Solutions <i>IT & Related Services</i>	No invoice received	-	-	-	-
RDT	AECOM Technical Services, Inc. <i>Engineering/Tech</i>	2000089251 7/26/18	6/18	\$52,221.42	-	\$52,221.42
JCW	Capital Project Strategies, LLC <i>Alternative Project Delivery Advisor</i>	-	-	-	-	-
RDT	CH2M Hill Engineers, Inc. <i>Environmental/Project Operations</i>	381151556 7/09/18	6/18	\$51,239.36	-	\$51,239.36
JWS	David Houston <i>Financial Advisor</i>	No invoice received	-	-	-	-
KMS	Family Water Alliance <i>Cultural Studies</i>	No invoice received	-	-	-	-
JAT	Fechter & Company <i>Financial auditing</i>	Letter 7/09/18	6-7/18	\$3,528	\$3,528	-
RDT JCW	Gerald (Jerry) Johns <i>Project Operations</i>	No invoice received	-	-	-	-
JCW	ICF Jones and Stokes, Inc. <i>EPP Manager & Biological Services</i>	0132014 7/08/18	6/18	\$111,685.55 ¹	-	\$111,685.55

Status: Final
Purpose: Consultant/vendor invoice table for August 2018 financials
Caveat:
Notes:

Preparer: Trapasso
Checker: Watson
QA/QC:

Phase: 1 Version: 0
Date: 8/12/18
Ref/File #: 10.755
Page: 1 of 3

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	JB Comm, Inc. <i>Outreach/Engage</i>	0718 8/06/18	7/18	\$18,438.40	\$14,688.00	\$3,750.40
JRT	JCW Inc <i>GM Services</i>	SPA-036 8/01/18	7/18	\$33,891.10	\$3,452.25	\$30,438.85
JAT	K·Coe Isom, LLP <i>Accounting</i>	KC024719 7/31/18	7/18	\$2,005.05	\$401.01	\$1,604.04
JCW	Larsen Wurzel & Associates, Inc. <i>Cost Development Model</i>	1609000-0618 7/06/18	6/18	\$10,167.91	-	\$10,167.91
KMS	Maximum Pest Control <i>Pest Spraying</i>	46146 3/30/18 46501 5/29/18 46899 7/30/18	3/18 5/18 7/18	\$195.00	\$195.00	-
JCW	MBK Engineers <i>Eng/Tech Svcs & Project Operations</i>	No invoice received	-	-	-	-
JCW	Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	4471SITES 7/31/18	6/18	\$108,101.82 ²	-	\$108,101.82
KMS	M.R. Cleaning Service <i>Office Cleaning</i>	077 7/22/18	7/18	\$200.00	\$200.00	-
KMS	MT Shasta Water <i>Office Water</i>	No invoice received	-	-	-	-
JCW	Perkins Coie, LLP <i>Special Legal</i>	No invoice received	-	-	-	-
KMS	RUSH Personal – 10/14 <i>Kim Davis/Yolanda Tirado Services</i>	120,929 7/10/18 121,058 7/17/18 121,059 7/17/18 121,500 8/1/18 121,501 8/1/18		\$5,064.16	\$1,012.83	\$4,051.33
JCW	Spesert Consulting <i>Bus/Comm Manager</i>	08-18 8/06/18	7/18	\$17,180.19	-	\$17,180.19

Rvw By	Consultant/Vendor	Invoice Number/Date	Invoice Period	Invoice Total	Authority	Reservoir
JCW	Stradling Yocca Carlson & Rauth <i>Bond Counsel</i>	Letter 7/10/18 Letter 7/31/18	6/18 7/18	\$49,408.00 ³	-	\$49,408.00
JCW	Trapasso Consulting Services <i>Pgm Ops Manager</i>	SP17-11 8/03/18	7/18	\$28,562.11	-	\$28,562.11
KMS	US Bank – Credit Card <i>Misc. Expenses</i>	Online 8/03/18	7/18	\$720.88	\$328.64	\$392.24
JCW	Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	Letter 8/06/18	7/18	\$14,434.75	\$2,989.75	\$11,445.00
TOTAL				\$507,043.70	\$26,795.48	\$480,248.22

¹ICF's submitted invoice for June 2018 services was reduced by \$178.84 for disputed charges.

²Last month's MDA's invoice for May 2018 services was partially paid since the invoice amount exceeded their existing contract ceiling amount. Since then, MDA submitted the requested Phase 1 Critical Task information and received an amendment to their contract. Therefore, the listed invoice amount in the above table (\$108,101.82) includes the portion of last month's invoice which was not paid (\$31,887.31) and the invoice submitted for June services (\$76,214.51).

³Stradling's submitted invoice for July 2018 services was reduced by \$100.21 for a disputed charge.



**AUGUST CONSULTANT BUDGET REPORT
FOR AUTHORITY BOARD AND
RESERVOIR COMMITTEE FINANCE AND ECONOMICS AD HOC WORKING GROUP
8/10/2018**

The following table provides approved contract and task budgets, and current expenditures by key consultant. Spent and remaining budget amounts based on consultants most recent monthly progress report.

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
AECOM	\$ 2,533,454	\$ 2,533,454						
			1-7, 9-11, 13-15	\$ 888,964	\$ 890,151	\$ (1,187)	100%	Complete
			8 - WSIP Application / Feasibility Report	\$ 706,479	\$ 706,202	\$ 277	100%	Complete
			12 - Design and Construct Risk	\$ 16,523	\$ 16,499	\$ 24	100%	Complete
			16 - Meeting Minutes	\$ 14,940	\$ 14,942	\$ (2)	100%	Complete
			17 - Delevan Enlargement	\$ 64,491	\$ 64,491	\$ 0	100%	Complete
			18 - Colusa Basin Drain	\$ 27,844	\$ 28,623	\$ (779)	103%	Complete
			19 - Sites PGP / Holthouse	\$ 24,413	\$ 24,413	\$ -	100%	Complete
			21 - Negotiation Support for WSIP Funding	\$ 160,000	\$ 12,543	\$ 147,457	8%	In progress
			22 - Repayment Analysis	\$ 50,000	\$ 49,997	\$ 3	100%	Complete
			23 - Risk Assessment	\$ 150,000	\$ 149,981	\$ 19	100%	Complete
			24 - Program Ops Support	\$ 35,000	\$ 6,019	\$ 28,981	17%	In progress
			25 - Phase 2 Workplan	\$ 120,000	\$ 89,481	\$ 30,519	75%	In progress
			26 - Intertie Eng	\$ 50,000	\$ 22,562	\$ 27,438	45%	In progress
			27 - Eng Support	\$ 15,000	\$ 7,545	\$ 7,455	50%	In progress
			28 - Part Agreements	\$ 60,000	\$ -	\$ 60,000	0%	In progress
			29 - Rebalancing	\$ 149,800	\$ 6,210	\$ 143,590	4%	In progress
				\$ 2,533,454	\$ 2,089,658	\$ 443,796	82%	
CH2M Hill	\$ 6,121,694	\$ 6,121,679						
			Task Order 1	\$ 1,369,028	\$ 1,369,028	\$ -	100%	Complete
			Task Order 2	\$ 2,097,605	\$ 2,097,605	\$ -	100%	Complete
			Task Order 3	\$ 1,246,235	\$ 1,246,235	\$ -	100%	Complete
			Task Order 4	\$ 626,826	\$ 626,811	\$ 15	100%	Complete
			Phase 1/Task 1 - Participation Agreements & Interim Financing Operations Support	\$ 100,000	\$ 618	\$ 99,382	1%	In Progress
			Phase 1/Task 2 - Regulatory and Permit Agencies Coordination. NMFS/USFWS, CDFW plus other pre-permits	\$ 145,000	\$ 17,114	\$ 127,886	12%	In Progress
			Phase 1/Task 3 - Support CWC Responses/Technical Support	\$ 200,000	\$ 1,139	\$ 198,861	1%	In Progress
			Phase 1/Task 4 - Sites Project and CA WaterFix Integrated Results Update	\$ 50,000	\$ 2,912	\$ 47,088	6%	In Progress
			Phase 1/Task 5 - Support to Sites Project Rebalancing	\$ 120,000	\$ 17,376	\$ 102,624	14%	In Progress
			Phase 1/Task 6 - Operational Principles of Agreement/Sites Project Daily Operations Model	\$ 150,000	\$ 9,499	\$ 140,501	6%	In Progress
			Phase 1/Task 7 - USDA Coordinate EA Preparation/Cultural Resources Report	\$ 17,000	\$ 2,581	\$ 14,419	15%	In Progress
				\$ 6,121,694	\$ 5,390,919	\$ 730,775	88%	

Consultant	Contract Budget Ceiling	Amount Authorized	Task (# and name)	Approved Task Budget	Spent Through Last Invoice	Remaining Budget	Authorized Amount Expended (%)	Task Status
ICF Jones and Stokes	\$ 1,371,040	\$ 1,371,040						
			1 - NEPA / CEQA Compliance	\$ 372,317	\$ 372,317	\$ -	100%	Complete
			2 - WSIP Applications Support	\$ 47,029	\$ 47,029	\$ -	100%	Complete
			3 - Permit Planning	\$ 80,654	\$ 80,654	\$ -	100%	Complete
			4 - Preparation of the EIR/S	\$ 147,174	\$ 99,883	\$ 47,291	68%	Complete
			5 - Preparation of the WSIP Application	\$ 132,990	\$ 130,782	\$ 2,208	98%	Complete
			6 - Preparation of the Application Permits	\$ 85,364	\$ 40,406	\$ 44,958	47%	Complete
			7 - Support Authority Board	\$ 225,512	\$ 204,931	\$ 20,581	91%	In progress
			8 - Maxwell Water Intertie Project	\$ 100,000	\$ 58,760	\$ 41,240	59%	In progress
			9 - CWC Negotiations	\$ 85,000	\$ 4,290	\$ 80,710	5%	In progress
			10 - Permitting Agency	\$ 95,000	\$ 3,100	\$ 91,900	3%	In progress
				\$ 1,371,040	\$ 1,042,152	\$ 328,888	76%	
JB Comm	\$ 936,226	\$ 936,226						
			1 - Situation Assessment / Research, Communication Plan & Metrics	\$ 60,350	\$ 48,119	\$ 12,231	80%	In progress
			2 - Message Platform, Rapid Response	\$ 73,075	\$ 49,419	\$ 23,656	68%	In progress
			3 - Branding (Design, Guidelines, Logo, Website, Materials)	\$ 248,701	\$ 224,792	\$ 23,909	90%	In progress
			4 - Media Planning & Outreach	\$ 113,587	\$ 98,038	\$ 15,550	86%	In progress
			5 - Coalition Development & Stakeholder Coordination	\$ 354,196	\$ 316,845	\$ 37,351	89%	In progress
			6 - ROW Support	\$ 50,000	\$ 2,240	\$ 47,760	4%	In progress
			Other Direct Costs	\$ 36,317	\$ 32,166	\$ 4,151	89%	In progress
				\$ 936,226	\$ 771,617	\$ 164,609	82%	
Larsen Wurzel & Associates, Inc.	\$ 160,000	\$ 160,000						
			1 - Develop Draft Funding Policy and Terms	\$ 13,500	\$ 13,044	\$ 456	97%	Complete
			2 - Coordinate Review & Finalize Funding Policy and Terms	\$ 23,200	\$ 26,439	\$ (3,239)	114%	Complete
			3 - Prepare Credit and Reimbursement Study	\$ 92,800	\$ 34,692	\$ 58,108	37%	In progress
			4 - Support Selection of Financial Advisor	\$ 10,500	\$ 8,300	\$ 2,200	79%	In progress
			5 - On-going Support through Phase 1	\$ 20,000	\$ 12,639	\$ 7,361	63%	In progress
				\$ 160,000	\$ 95,114	\$ 64,886	59%	
Montague DeRose & Associates, LLC	\$ 400,000	\$ 400,000						
			Municipal Advisory Services	\$ 400,000	\$ 183,102	\$ 216,898	46%	In progress
				\$ 400,000	\$ 183,102	\$ 216,898	46%	